

## BC Rides

### Emergency Procedures for Program Volunteers

In the event of an emergency, the procedures listed below should be followed:

1. If you have a vehicle breakdown, call the BC Rides Coordinator and he/she will send a taxi or alternate driver to retrieve the client.
2. In case of a traffic accident, follow normal accident procedures, including the gathering of all pertinent information. If the client is injured and in need of medical treatment, have an emergency vehicle transport the client to the nearest emergency medical facility and contact the BC Rides Coordinator to report the location and condition of the client.
3. In case of hazardous conditions or inclement weather which might endanger your or the client's safety, cancel the trip. Do not take chances with your safety or the client's.
4. In case of a driver becoming ill while transporting a client, phone the BC Rides Coordinator to send a taxi or alternate driver to retrieve the client.
5. If a client becomes ill while being transported, take the client to the nearest emergency medical facility or hospital. If this is not possible, go to the nearest phone and dial 911. Make the client as comfortable as possible. Keep a blanket in the car for this purpose.
6. If a client is too ill to take home after a medical appointment, decline transportation and contact the doctor or emergency personnel. Please inform the BC Rides Coordinator of events pertinent to the situation.
7. Upon arrival at the client's home, if you find the client too ill to take to the appointment, phone the BC Rides Coordinator.

**Phone Contacts for emergency situations: \*\*(Please put these contact numbers in your cell phone)**

911

706-268-3334 Big Canoe Public Safety

404-862-0938 (cell) BC Rides Coordinator (Bill Merrick)

678-429-1902 (cell) BC Rides Coordinator (Wade Starling)

I acknowledge receipt and understanding of the above emergency procedures:

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

(Copies to BC Rides and Driver)

Revised 12/2021

